16th October 2019

To: The Chairman and Members of Pinxton Parish Council

Dear Councillor

**You are summoned to attend the Meeting of Pinxton Parish Council which is to be held in the Village Hall, 3 Kirkstead Road, Pinxton on Wednesday 23rd October 2019 at 8.00 p.m.**

**Members are asked to sign the attendance sheet for the meeting and to complete the Declaration Sheet (if appropriate). These will be located in the Main Hall.**

**Yours sincerely**

**M. John Ritchie**

**Clerk & RFO**

**AGENDA**

**Can you please ensure all Mobiles are on silent and not used, if at all possible, during the meeting**

**19/069 To receive apologies for absence**

**19/070 To receive Declaration of Members Interest/Update of Register – if you require**

**guidance from the Parish Clerk this must be sought well in advance of the meeting and, in any**

**event, by no later than 5pm two working days before the day of the meeting**

**Please note: Members must ensure that they complete the Declaration of Interest sheet prior to the**

**start of the meeting. Column 5 of the Declaration of Interest sheet must be completed in all cases to**

**indciate the action to be taken.**

**19/071 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

**19/072 To confirm minutes of the Parish Council meeting held Wednesday 18th September 2019**

**19/073 To note updates on matters arising from the minutes (for information only)**

**19/074 Public Speaking**

 **074.1 Parishioner Matters**

 **074.2 Police Matters**

 **074.3 Reports from Council Representatives on Outside Bodies**

 **074.4 Reports from District and County Councillor Representatives on matters of direct relevance to Pinxton Parishioners**

**19/075 Planning Applications**

 **To receive, and where appropriate comment on the following applications:**

**19/00567/FUL Erection of two storey residential dwelling with garage at the Rectory Pinxton.**

**19/00592/FUL Installation of a synchronous gas-powered standby generation facility, ancillary infrastructure and access at Brookhill Hall farm and land surrounding, Pinxton**

**19/00575/FUL Single storey rear extension at 59 West End Pinxton.**

**19/00579/FUL Residential development of 11no 2 bed dwellings with parking and landscaping to land rear of the rectory Pinxton**

 **The following applications have been granted permission:**

**18/00208/FUL Three single storey dwellings on the site of 7 Mill Lane Pinxton**

**19/00473/FUL Extension to warehouse, parking fencing at 4 Plymouth ave., Pinxton**

**19/00508/FUL ground fllor and first floor flat roof extension at 8 West End Pinxton**

 **The following applications have been refused:**

**None**

**19/076 Parish Council – Items for Decision/Action**

**076.1 The Clerk has placed Community Speed Gun on the agenda following the police report last month**

 **Members views are sought**

**076.2 The Clerk has been asked to place the Welfare Drive on the agenda, due to its poor state and the cost of upgrading which is a shared duty with the welfare.**

 **Members views are sought**

**076.3 The Clerk has received a letter from Norman Taylor regarding a vast amount of Pinxton artefacts, records and memorabilia, collected over many years by Jennie Taylor (nee Freeman). He is asking if PPC would or should be the guardian of this collection.**

 **Members views are sought**

**076.4 The Clerk has received a paper from BDC concerning local transport which has been forwarded. Members have asked for this to go on the agenda for discussion.**

 **Cllr. Stokoe has also asked about the bus shelter for “toll bar” as she has been asked by parishioners. Generally, DCC meet 50% of any costs associated with a new bus shelter.**

 **Members views are sought.**

**076.5 The Clerk has received a letter from the external auditor PKF Littlejohn Ltd. Which indicates the audit for 2018/2019 has been done, but they cannot give a completion certificate for the year. I contacted them to remind them they had written back to me to say they had not pursued Mr. Watsons challenges for 2018/2019, thus the audit was clear, but she said they hadn’t finished the previous year’s challenge from Mr. Watson so that is why they couldn’t issue a certificate, for that year or this year.**

 **In order to look at Mr. Watsons challenges this year concerning the Queen Street VAT and £16,000 DCC grant they had charged the Council one hour extra on the audit fee, which lifted the total by £355.00**

 **The requisite Notices and AGAR have been posted on the noticeboards, in the library, the village hall and on the website.**

 **Members views are sought.**

**076.6 The Clerk received some questions regarding the funfair and fireworks and whilst it was not a PC event, the Clerk recognized there may be a vicarious duty on the PC as it was their land. In order to satisfy everyone concerned, the Clerk asked for proof of Insurances for the rides and public liability for the event. This was brought into the Council offices and held by the Clerk until after the event.**

 **The Insurances indemnified the landowner from any liability, and all conformed to the Showman’s Guild Code of Practice of which the fair owners’ wife is a Member.**

 **The fair owner also brought in a balance sheet of income (sponsorship) and expenditure as questions had also been asked about the sponsorship raised against the cost of the fireworks. Again, not a matter for the PC, but for clarity the Clerk asked for the information, and it was duly provided.**

 **Members views are sought.**

 **076.7 The Clerk has organised new domain names for all parish councillors, so they will all follow Christian** name.surname@pinxtonparishcouncil.co.uk **You will all receive a password so only you can access the email address and this will then mean we comply with Data Protection etc. It will cost the PC about £420.00 per year for the domain names.**

 **Members views are sought.**

**076.8 The Clerk has contacted other Clerks & googled other Councils for their allotment contracts. Locally Whitwell and South Normanton have responded. It would appear everyone uses the same template and virtually the same terms and conditions. The few differences are provision of water, keeping of Bees, fencing plots off, and bonfires, if allowed and when.**

 **Pinxton could add a paragraph about bonfires and bees, but other than that the agreement is robust enough if it is policed. I have sent out the PPC allotment agreement. Note for information, one Council had a 13-page agreement, most are three pages.**

 **Members views are sought.**

**076.9 The Clerk was asked at the last meeting to obtain plans of the siting of Dog Bins in the Parish, especially Broadmeadows ward. These have been circulated.**

 **Members views are sought.**

**076.10 The Clerk has been asked to place on the agenda an item in support of the Local electricity bill and seeks PC support for the motion. Details have been circulated to Members.**

 **Members views are sought.**

**076.11 The Clerk wishes to report that the xmas lights will be put up from the 18/11/19 but prior to that there is a lot of additional work required to bring the new lamp post innards up to being able to take the lights. Members will recall the County taking the old lights down and all our fittings with them. However, under the latest regulations the columns need new fittings, and that work will cost £3570.00 Members will recall the VH needing upgrading and it is same with these columns.**

 **Without the work there can be no lights.**

 **Members approval is sought.**

**19/077 Financial Matters**

 **077.1 Income and expenditure Details for September 2019**

 **077.2 Bank reconciliation Statement as at 30th September 2019**

 **077.3 Monthly analysis of cash book for September 2019**

 **077.4 Budget to date**

**077.5 Statement of Parish Council Investment.**

**077.6 Statement of Invoices for approval to be paid October 2019**

**077.7 Bank Statement for both accounts**

**077.8 Transparency of invoices over £250.00 posted on website for October.**

 **19/078 To receive – Clerks Report**

 **078.1 The Clerk can report that the unveiling of the John King Blue plaque took place on the 19th October 2019, after some alteration to the person unveiling the plaque, due to illness. The Clerk sought opinion on the unveiling as the resolution was for Alderman Kelly.**

 **078.2 The Clerk can report that the Parish Council have met the Pinxton Brookhill Group to progress the Newsletter in a format acceptable to all parties.**

 **078.3 The Clerk is organising a meeting with all interested parties for the VE day celebrations next May 2020. The meeting date TBC..**

 **078.4 The office alterations are nearly complete, and Councillors are most welcome to pop in and see the new layout. The old boiler house has also been completed and the space for storage is now bigger and better. It also gave a chance to throw out some articles that had been gathering dust. The Clerk wishes to record his thanks to all the staff who worked around the works and helped with the reorganization.**

 **078.5 Jo Taylor, the Internal Auditor is coming on 7th November 2019 at 8.00am to carry out her interim internal audit.**

**078.6 The Clerk wishes to report that the Remembrance Day service, with a vicar, is organised and the wreaths and lamp post poppies have been ordered. Jimmy Cotterill will provide the sound equipment as usual.**

**078.7 The Clerk wishes to report the closure of footpath 5 temporarily. Details have been sent out.**

**078.8 The DALC AGM meeting is 22/10/19 and details have been circulated.**

**078.9 The BDC Sustainable Community Strategy has been launched and details have been sent out.**

**078.10 The latest DALC circular, 11/2019 has been sent out to all Members.**

**078.11 The Clerk wishes to report that the office is still in the middle of the two football teams playing on the Tops. It is very fraught, and the Clerk has emailed both managers to say that when they email the PC, they must also CC the other team in the same email.**

**078.12 The Clerk has received a letter concerning the review of polling stations. As Pinxton is a perfect venue, there is very little for us to do. Just a point to note is the return of Rachel Leadbeater to BDC, this time as manager of Election Services.**

**078.13 Letter from HS2 saying nothing has happened since they came in the Summer but do we want them again in the autumn?**

**19/079 To note – Correspondence received**

 **079.1 Emails from Planning at BDC**

 **079.2 Email from PBG regarding meetings for the Newsletter and VE day**

 **079.3 Letter from PKF Littlejohn with Audit details for publishing**

 **079.4 Letter from Alderman Kelly accepting invite to unveil Blue plaque.**

 **079.5 Email from BDC with map of dog and litter bins**

 **079.6 Email concerning need for bus shelter at Toll Bar, Pinxton.**

 **079.7 Letter from Came and Co. Insurance outlining the parent company Stackhouse Poland be taken over by Gallaghers. No difference to our dealings with Came & Co.**

 **079.8 Emails from PC’s with allotment agreements.**

 **079.9 Email from HS2**

 **079.10 Letter re review of polling stations from BDC**

 **079.11 email from Pinxton Utd.**

 **079.12 email about Safeguarding Course from DALC**

 **079.13 DALC circular**

 **079.14 DALC AGM papers for meeting at Proact Stadium on 22/1/0/19**

 **079.15 Notice of Temporary footpath closure. Footpath 5**

 **079.16 Email from BDC concerning the Sustainable Community Strategy.**

 **079.17 Email seeking support for a Motion on the Electricity Bill**

**19/080 To note – The date of the next Parish Council meeting – 20th November 2019 at 7.00pm**

**19/081  Exclusion of Public (Confidential Items)**

*In accordance with Public Bodies (admission to meetings) Act 1960 section 1 (2) the*

*Council exclude the public and press from the meeting by reason of the confidential*

*nature of the business to be transacted.*

 **None**